



TEXAS A&M UNIVERSITY  
CONCESSIONS  
P. O. Box 30017  
College Station, TX  
77842-3017  
979-458-4000



**CHECKLIST FOR ENROLLING IN  
TAMU CONCESSIONS “FUN”RAISING PROGRAM**

- GROUP DATA SHEET on file in the office
- SOFC ACCOUNT NUMBER or FEDERAL ID# on file – necessary for payment
- FOOD HANDLERS CARD ON FILE – with commitment to train rest of group
- DIRECT DEPOSIT FORM – signed and on file
- A W-9 FORM – only for non-TAMU student groups and non-recognized student groups.
- TWO TRAINED STAND MANAGERS – with a trained manager attending every event assigned.
- \*\*\*ADHERE TO UNIFORM POLICY - (no open toed shoes, etc.)**
- KNOW REPORT TIME AND PARKING LOCATIONS FOR EVENTS WORKED
- CONFIRM RECEIPT OF AND FOLLOW GUIDELINES SET FORTH